

**Name:** Mary A. Willard  
**Job Title/Classification:** Management Analyst (GS-343-12)  
**Org. Code/Name:** NI-100, Denver Federal Center  
**Telephone Number:** 303-236-8240

No photo available

**Past Experience:**

Previous Project Management Training:

Project Management courses in M.Sc., MIS program (Colorado State University) - (3 credits, 5 months per course) (received M.Sc., MIS [pseudo-MBA])

Project Management classes through BLM: "BLM Project Management", "Primavera", "Project Management", and numerous other classes which are related, such as "Facilitator Skills", Communication Skills", and "Listening Skills".

"Contracting Officer's Representative", when I was with National Marine Fisheries, NOAA -(GSA class, 1 week long, emphasis on computer-related contracting, no academic credit) .

"Program and Project Management", when I was with NMFS/NOAA -(GSA class, 1 week long, emphasis on computer-related projects, no academic credit)

Entrepreneurship workshops, MIT Forum meetings, DPMA workshops, and related professional seminars - (No certificates are associated with the months of this very useful informal training, which I received before I became a government employee.)

Previous Project Management Experience:

Project/task manager - Electronic Data Systems/ Potomac Research, ( approx. 1½ years) software conversion; hired and managed six FORTRAN/COBOL programmers. Reported to USDA Forest Service (customer). I was awarded for being in "Top Three Region 8 GSA Projects" (out of 25) for the year.

Group leader - EDS - Software development project for Intel, approx. 10 months.

Owner/Manager (ergo, project manager) of successful computer training firm - (sold to 110 companies/agencies, including BLM, approx. 4½ years in business; shut down the business with no receivables, and well in the black)

Business manager/national marketing manager/business consultant - (ergo, pseudo-project manager: R&D business, manufacturers of software and of plastic pipe fittings, approx. 3 years)

I am available (subject to NI-100's OK) to accept short term details, on very short notice, such as the one I had to the Taos office as a pseudo-systems analyst (UNIX) a couple of years ago.